

IQAC Minutes 2017-2018

Date : 21/03/2018

Agenda : Review of the previous IQAC meeting and analysis of the actions taken by clubs and cells that were formed earlier.

Actions Taken:-

- * List of programmes conducted by various clubs, cells, and organisations respectively.
- * Placement cell — competitive exam orientations.
- * Arts and cultural cells — Art day, talent day, other cultural activities.
- * IQAC — All programmes.
- * Anti-drug cell — Awareness cell, Debate.
- * Sports cell — Sports programmes.
- * Science club — Science club inauguration, Arts day, celebration, other science day programmes, science exhibition.
- * Literary club — Club inauguration, Exhibition, Birthday celebration of famous authors.
- * Admission cell — Admission help desk.
- * Grievance Redressal cell — Orientation programme.
- * Social science club — Independence day, Gandhi Jayanthi, Republic day.

All academic programmes of the academic year under the IQAC and all documents of the cells are properly maintained and well managed.

- 1) Chair person : Indu. K. Mathew (Principal)
- 2) Co-ordinator : Preetha Kuniakose
- 3) Administrative staff : Vansree. A (Office Assistant)
- 4) Member of faculty :
Meera Thomas
Minimol George
Varsha. S
Anita Mohan.
- 5) Member from management: Adarsh Mataathil
- 6) One nominee from local society : Somasundharan. K
- 7) One nominee from student: Anju. O.K.
- 8) One nominee from Alumni: Ranjith. P.R.

The members of senior teachers and administrative officials of the above shall be nominated by the principal of the college in collaboration with academic body of the college.

Participants - Sri. Valsan Mataathil (Manager)

So. Adarsh Mataathil

Indu. K. Mathew (Principal)

Preetha Kuniakose

Vansree A.

Meera Thomas

Minimol George

